

Call to Order

The Leadership Council meeting of Safe & Sound Hillsborough was held on Tuesday, January 23, 2018 at the Children's Board of Hillsborough County. It began at 1:05PM; Chair Holt presided over the meeting which was properly noticed, and a quorum was present.

Approval of Minutes

*A motion to approve the minutes of the December 19th meeting was made by **Chief Ken Albano** and seconded by **Dr. Kathleen Heide**, passed unanimously.*

Old Business

- Updated members on the status of the audit; informed members that the draft report was on the consent agenda for the February 1st BOCC meeting; **Chair Holt** thanked the Finance Committee on their work.
- Updated members of the status of the annual report; still in draft form and won't be finalized until the approval of the audit on February 1st; Annual Report could be used as a marketing

Family Health & Wellbeing Committee Update presented by Marie Marino

- S&SH grant writing committee submitted a grant application to the Children's Board for an Emerging Needs grant in partnership with the Crisis Center of Tampa Bay to implement the Mental Health First Aid Training for Facilitators. S&SH has received their initial approval; grant is in addition to the Victims of Crime Act (VOCA) formula grant being pursued by the Crisis Center of Tampa Bay for the program through the Office for Victims of Crime, US Department of Justice.
- **Ms. Marino** asked for each agency to identify individuals to be a part of the first training session; sessions will be broken up into class sizes of 15.
- Training session will consist of four hours of training over the course of three days.

Action: S&SH to send an email to Council members to get the names of their participants.

New Business

Finance Committee Report was presented by Ms. Cindy Stuart

- Discussion of SSH expenditures; no flags on December report; **Chair Stuart** extended her gratitude to **Ms. Sharon Perdue** (Finance Committee) on working with the committee to make the necessary adjustments to the reports.

Motion: *To accept financial report made by **Chairwoman Stuart**; seconded by **Mr. Andrew Warren**. Passed as favorable.*

Executive Director's Report was presented by Freddy Barton

Mr. Barton updated members on Safe & Sound's activities through the community outreach coordinator reports for the months of December and January; which included the Candlelight Vigil at the Seminole Heights Baptist Church; Games Not Guns Youth Program; 700 toys were donated to provide toys for 142 families – **Mr. Freddy Barton** worked with community partners including the Tampa Police Department to help with distribution.

Family Health & Wellbeing Committee (FHWB) Report was presented by Angie Smith

Ms. Angie updated members on the status of two grants SSH is seeking in partnership with the Crisis Center of Tampa Bay for implementing Mental Health First Aid training for the communities in the targeted areas SSH serves. One grant is through the US Department of Justice's Victims of Crime Act (VOCA) and the second is a matching grant through the Children's Board of Hillsborough County. The proceeds of the grant will cover two classes of 15 individuals comprised of

Agency designees and community members selected by SSH, Instructor and materials. The training will be over the course of three days. **Ms. Kelley Parris** recommended for the FHWB Committee to seek permission for instructor to have observers in the classroom; Leadership Council members could sit-in to see the value in the training; **Ms. Angie Smith** informed members that a flyer will be developed to pass out the community members to promote the training; **Dr. Heide** asked where trainings would be held; **Ms. Smith** responded where the community is; For example, faith-based communities could hold trainings in their church; agencies could hold training in the workplace.

Motion: Add a non-compete clause and a clause for S&SH Instructors to commit to perform training for at least five years.

Policy & Governance Committee

Motion: *Request for the Policy & Governance Committee to develop a policy that broadly protects the integrity of the S&SH Mental Health First Aid Training Program; Request for the Policy & Governance Committee to add a non-compete clause with a 5-year requirement for Mental Health First Aid Trainers*

Main Motions

1. **Motion:** Moved by **Chief Albano** and seconded by **Dr. Heide** to approve minutes from December 19th meeting. The motion carried with a unanimous vote in favor.
2. **Motion:** Moved by **Ms. Stuart** and seconded by **Mr. Warren** to approve the Finance Committee report and Budget The motion carried with a unanimous vote in favor.
3. **Motion:** Moved by **Angie Smith** and seconded by **Dr. Heide** to approve the requests for Policy & Governance to develop policy protecting the integrity of the Mental Health First Aid Training Program.

Announcements

The next meeting of Safe & Sound Hillsborough's Leadership Council is scheduled off-site for Tuesday, February 27th from 1:00PM -3:00 PM at ServisFirst Bank, 4221 West Boy Scout Boulevard, Tampa, FL 33607.

Adjournment

Meeting ended at **2:25 PM**

Leadership Council Meeting Minutes for Safe & Sound Hillsborough

ATTENDANCE LIST: December 19, 2017

LEADERSHIP COUNCIL MEMBERS	ATTENDANCE
Julianne Holt, Chair ; Public Defender's Office	X
Chief Kenneth Albano, Vice-Chair ; City of Temple Terrace, Temple Terrace Police Dept.	X
Freddy Barton, Executive Director ; Safe & Sound Hillsborough	X
Major Ronald McMullen; City of Tampa, Tampa Police Department	X
Lesley "Les" Miller, Board of County Commissioners	
Marie Marino; Public Defender's Office	
Kelley Parris, Executive Director; Children's Board of Hillsborough County	X
Lieutenant Tommy St. John; Hillsborough County Sheriff's Office	
Cindy Stuart, Hillsborough County School Board	X
Gina Justice, 13 th Judicial Circuit	X
Andrew Warren, State Attorney	X
Sergeant Alfred Van Duyne, City of Plant City; Plant City Police Department	X
Dr. Kathleen Heide, University of South Florida	X
John Chaffin, Hillsborough County Sheriff's Office; Data Committee	
Patrice Gringas, Community Advisory Council member, University Area	X
ALTERNATES	ATTENDANCE
Tonia Williams, Children's Board of Hillsborough County	X
Rena Frazier, State Attorney's Office	
Angie Smith, 13 th Judicial Circuit	X
DeShone Glenn, Hillsborough County Sheriff's Office	
SAFE & SOUND STAFF	ATTENDANCE
Rosalie Smith, Program Administrator	X
Sharon Perdue	X

Others in attendance: